

New catalog for homeschoolers

- 1) **Making lists** – lists are now SAVED under your account. Log in with your card and pin. Click on the ‘My Lists’ link at the top of the page. Click on the [+ symbol](#) to name and add a new list. You will be able to save to this list anytime AFTER your list has been created.
- 2) You can place multiple holds from your lists, AND from the catalog. Click the boxes of the items you wish to place on hold, click ‘Select an Action’ and click on ‘Place hold.’
Multiple holds placed with one click!
- 3) Your account/check out list WARNS you when an item is on hold or has been renewed twice. You will not be able to click on a title that has been renewed twice or has a hold, and **RED LETTER** warning messages will appear with the title.
- 4) Through ‘Goodreads’ link at the bottom of each record, you can get a **CLEAR listing of a series** AND suggestions for very similar books. You can also ‘join’ Goodreads and contribute your own reviews.
- 5) When you are looking up information, you can click on the **‘journal link’** and find magazine articles – WITHOUT moving from catalog to database. Look for ‘Click for Article Results’ in upper right hand corner.
- 6) Catalog will now help you with spelling.
- 7) Catalog will be able to help you search for items that many others have been searching for; those items will be moved to the top of the list. **Bob books** – easier to find now!
- 8) Shorter lists to search through!
- 9) Open first record on page, use [blue arrow](#) to move to next record – less clicking in and out!
- 10) Best sellers list on front page – **DO look at the ‘Picture Book’ list.** There are lots of new, great books for children on this list!! The ‘Children’s Paperback’ list includes TEEN books.

New searching

DO read the FAQ's

1) Put a search term in – [Use this search if you know the topic/title/author]

Limit it – **'Material Type'** - Children's Books will include ALL childrens books, board books, readers, picture books, chapter books and nonfiction.

Limit it – **'Shelf Location'** – you can pick ANY combination – and search ALL together.

Limit it – **'Publication Date'** – use slider, OR put year range. New items, put year in first box.

2) Using 'Find Materials' lists on left column: "Browse by Genre or Format"

[Use this for browsing – looking for books/dvds that are new]

Select 'Children's Books' – 53,000+ items ... Too many!

Shelf Location:

Children's J-Audiobook - Playaway

Children's J-Biography – great books for homeschoolers

Children's J-Board – preschoolers!

Children's J-Easy - great for preschoolers through ten year olds – 'literature'

Children's J-Fiction - great for independent readers – 'literature'

Children's J-Nonfiction - history, science, more literature in 800's, geography, how-to books and more

Children's J-Reader - for anyone learning to read

But the catalog is very literal, and by browsing by "Children's Books", no audio-visual items, or even magazines, will be included.

"X" the Children's books in upper left hand "Narrowed by" box. Now, select "Shelf Location" and click **'Expand All'**. Select the type of material you want to include in your search.

Children's J-CDBook - for auditory learners (listen and clean your room)

Children's J-Cdkit – Book with CD, sit and listen to the story. Great for nonreaders and learning-to-read kids.

Children's J-DVD – auditory AND visual learners

Children's J-Magazine - look at the magazines the library carries

Children's J-Music – preschoolers and auditory learners, music and subjects

Children's J-Software – for use on computers at home

You can now search for children's DVDs, CD-books, fiction and board books in ONE SEARCH by selecting the appropriate 'facets' on the left hand side of the browse page.

Find leveled Readers (A, B, C, D) – 1) Click on "PPLD Reading Lists" under Browse Materials

2) On right – "Children's Reading Lists" 3) On left – Readers are sorted by Levels – A, B, C, D